LONDON PROFESSIONAL ACADEMY (LPA)

ACCEPTABLE INTERNET USE 2023/24

STUDENT AGREEMENT

London Professional Academy (LPA) Acceptable Internet Use Policy has been drawn up to protect staff, students and general users.

The following activities are not permitted:

- Knowingly introducing a virus onto LPA system or compromising the integrity of LPA system in any way
- Downloading and installing software (including games and utilities)
- Sending or displaying offensive messages or pictures
- Violating copyright laws (e.g. downloading or copying media in breach of LPA educational licences*)
- Trespassing in another's folder, work or files
- Using the Internet for personal financial gain, gambling or advertising
- Intentionally wasting limited resources
- Posting anonymous messages and forwarding chain messages
- Using racist, sexist, homophobic, violent or abusive language during the conduct of online activities
- Using bullying or discriminatory tactics against staff or other students
- Accessing inappropriate material
- Users should abide by the following rules:
- Respect the acceptable use policies of any network that they access
- Use social media responsibly (e.g. only contact tutors or students during working hours, respect others' confidentiality and privacy etc.)
- Log out of personal accounts on computers at the end of each session, as LPA cannot be held responsible for personal data breaches caused by users themselves
- Receive regular training on Digital Safety (provided by LPA)
- LPA reserves the right to examine or delete any files stored on its computer systems and monitor use of the Internet
- By using LPA equipment and the Internet access you agree to abide by this agreement.
- Print name: _____
  Signature:_____ Date:_____

*further details of copyright law can be found on Exceptions to copyright: Education and Teaching - GOV.UK